

Dear Parent / Carer,

On Thursday 8th October we are holding our Open Evening for prospective students and their parents and carers. The evening runs from 6:00pm to 9:00pm, and will be a fantastic opportunity for Year 6 students and their families to see The Knights Templar School first hand.

Part of this experience will involve a student-guided tour of the school – with visitors able to explore subject areas, meet staff, get involved with the activities and displays across the school and most importantly, speak to our best ambassadors for the school - the students.

So being shown around school by current students is a key part of the evening, and we would like as many keen, enthusiastic and positive student volunteers as possible from Years 8, 9, 10, 11 and 12. Year 7 students will be able to assist in Departments, but not as guides – a separate sign-up form will be circulated for this.

We expect students to be immaculately presented and willing to engage positively with all visitors - sharing their experiences of life at KTS with Year 6 students and their families.

We will hold assemblies to go through the specific requirements of the role closer to the time.

If your child is able to fulfil this role, and available on Thursday 8th, between 5:30 and 9:00pm, then please complete the form linked below to register this - where you will need to confirm that you have made arrangements with them to leave school and return home safely at the end of the evening.

[Please click here to access the form.](#)

Deadline for completion - Tuesday 22nd September, 8pm.

Yours faithfully,
Jonathan Milne

Assistant Headteacher